



SCHOOL OUTING POLICY

This policy provides guidelines for the transportation of students for school outings such as field trips, extra-curricular activities, and other special activities arranged by staff.

- 1 The teacher will usually arrange for a bus, van, or car to transport students to and from the activity. A licensed driver or drivers only may provide safe travel.
- 2 It is an exception to allow students to transport other students for a school activity. Such exceptions will fall under these guidelines:
 - A The teacher deems it prudent for a student to drive for the activity.
 - B The student driver will have direct parental permission to transport other persons.
 - C The passenger(s) will have direct parental permission to travel with the specified student driver.
 - D The destination is within 25 kilometres of the school and will not require travel on a four lane expressway.
- 3 Although staff and students are protected from liability claims by the school's general insurance package and by the insurance associated with vehicles used for school purposes. However, irresponsible travel decisions or decisions contrary to this policy may result in personal liability claims against individual employees or students.
- 4 Leaving school property at noon is not considered a school activity arranged by staff. Students may not provide such transportation for students in Grade 9 or 10. Students who drive to school must complete the driver registration form that is available in the office.